

FOR OFFICE ONLY

Approved: _____ Notified: _____ Paid On: _____ Cash: _____ Check: _____
Check #: _____ Keys Picked Up: _____ Key #: _____ Keys Returned: _____

REVIVAL USE REQUEST FORM

First Presbyterian Church ATHENS, AL.

Name/Organization: _____

Address: _____

Phone Number: _____

Email: _____

Date of Event: _____
(Event is subject to committee approval)

Time of Event: _____ Set Up Time: _____

**(Events can only start at 8:00 AM and must be cleaned up by Midnight)
(Prior to start of event, it is understood there will be a scheduled time for a walk through with a committee member)**

The Revival building will be used by me, my immediate family, or by my organization for the purpose of:

Member of First Presbyterian Church _____ yes _____ no

_____ Entire facility

_____ Front room

_____ Other :(Approval Required)

I will ___ won't ___ need
audiovisual/sound system.

I will ___ won't ___ be
serving beer or wine.

Fees:	
<u>Entire Facility:</u>	<u>\$250</u>
<u>Front Room:</u>	<u>\$150</u>
<u>Key Deposit:</u>	<u>\$100</u>
<u>Damage Deposit:</u>	<u>\$100</u>
<u>Donations/Other fees (sub. to approval):</u>	

I have read the "Revival Building Use Policy" and agree to abide by it. I understand that I/we must pay a fee, a key deposit and a damage deposit prior to use and further that I/we will be financially obligated for any damage to the building, furnishings, or equipment through the use or abuse of the facility by the people I represent.

Signature _____ Date _____